

# Dartmouth Farmers' Market

## 2020 Market Rules

St. Mary's Parish Center Lawn  
789 Dartmouth St., Dartmouth, MA 02748  
Fridays 1-6pm, June 19 to October 23<sup>th</sup>

**Market Hours:** The market is open every Friday from 1-6 pm, June 19 – October 23, 2020.

All vendors must arrive early enough to market to be ready to sell when the market opens and must stay to the close of the market. The market opens with the ring of a bell, and vendors may not sell anything prior to the ringing of the opening bell. The market has a soft closing, meaning vendors may still sell to customers while packing up, but packing up must start at 6pm. Vendors may not leave market early (even if they are sold out), without the permission of the Market Manager.

**Attendance:** Please give the Market Manager (Susan: 774-400-7277 texting is fine too) at least 24 hours advanced notice for necessary absences. Exceptions may be made for emergencies. There are no market fee refunds for cancellations.

**Permits and licensing:** All vendors selling food products must comply with state and local Board of Health (BOH) regulations and must obtain a permit from the Town of Dartmouth BOH upon acceptance to the DFM. It is the responsibility of each vendor to ensure they have all of the applicable federal, state and local licenses, sales permits, and sales tax information. **All relevant permits are to be kept on hand at the market.** Vendors with documentation not current will not be permitted to set-up.

**Liability Insurance:** All food vendors must carry their own insurance, and must list Dartmouth Farmers' Market LLC as additionally insured. Please email or send the Market Manager (info@dartmouthfarmersmarket.com) your certificate of insurance with the market listed as additionally insured. The insurance purchased by DFM does not protect individual vendors, and DFM will assume no liability for loss or injury caused by products sold by any vendor.

**Market Fees -** All market fees must be paid in full at the start of the market season. Failure to pay on time will lead to suspension from the market until payment is received. Hardship payment plans may be accepted with the approval of the Market Manager provided the vendor contacts management prior to the due date.

The fee for the full season (19 weeks; June - October) is \$300 per 10' x 10' space. You can also sign up for a half season (10 weeks; e.g. biweekly or select Fridays) at \$170 for the half season. If you wish to attend individual markets, the fee is \$25/market. There are no refunds for canceled markets (due to weather) or markets that you miss. Checks should be made out to Dartmouth Farmers' Market and sent to Susan Murray, 644 Elm St., Dartmouth, MA 02748. Checks returned for insufficient funds will be charged a \$35 fee.

**Signage/Labels:** Each vendor space shall be identified with the farm or business name, and all prices clearly marked for each item. Any product bought for resale must name the source (farm/producer) and state of origin of that product. An example of this would be if you are selling strawberries from another farm you need to post the name of that farm and the state the strawberries were grown in, so the consumers know where the product actually comes from. Vendors must produce or grow the majority of what they are selling. Vendors need to provide a product list of what they will be bringing to market

on their 2020 application forms. If additional products are to be added to your list once the application is submitted, you must request approval from the Market Manager.

\*Repeated failure to label food/products that are not grown or produced by a vendor or not having proper price and signage will result in a written warning. Buying and reselling food that is not locally grown (locally grown = grown in Massachusetts or Rhode Island) will result in a written warning. If you receive 3 written warnings, you will not be allowed to return to the market for the season and you will not be refunded your remaining market fee.

**Scales:** Scales utilized at the market must be inspected and sealed annually by a Sealer of Weights and Measurements.

**Assigned Space & Tents:** Tents are required at all times for participation at the Dartmouth Farmers Market. Vendors must set up and stay within the confines of their allotted 10' x 10' space(s) except when otherwise directed by the Market Manager. A space will be assigned to each vendor at the beginning of the season; however, the market reserves the right to move a vendor from their assigned location for any reason. All vendors must secure their tent with weights/stakes with each leg being individually secured. In the event of dangerous high winds the market manager may request that tents be taken down for safety reasons. Each vendor is responsible for setting up and breaking down their own tent and display. Each vendor is responsible for keeping their area clean and removing all trash at the end of the market.

**Booth Sharing:** Sharing booths with another Vendor is not allowed unless permission is granted by the market manager.

**Extreme Weather:** The Dartmouth Farmers' Market is rain or shine and only cancels in extreme weather conditions. All vendors are expected to attend market as usual unless notified by the market manager in advance of market opening. In the rare event of market cancellation vendors will be informed via email and/or text. Vendors cannot setup individually once a market has been officially cancelled.

**Indemnification:** Upon submitting this application, Vendors agree to indemnify and hold harmless the Dartmouth Farmers' Market, and their officers, agents and employees from and against all liabilities, loss, injuries, damages, and claims arising out of or related in any way to Vendor's participation in the Dartmouth Farmers' Market.

**Following the rules/Behavior:** All vendors must follow all of the above stated rules and the directions of the Market Manager while at the market. Each vendor is expected to have a collegial relationship with all of our vendors. If a problem should arise the Market Managers (Susan & Tony) should be the first people notified so that they may address any situation that needs further attention. The market managers have the right to ask any vendor that does not abide by these rules to leave the market for that day and/or the remainder of the season if the infraction is not resolved.