

# Dartmouth Farmers' Market

## 2021 Market Rules

St. Mary's Parish Center Lawn  
789 Dartmouth St., Dartmouth, MA 02748  
Fridays 1-6pm, June 4 to October 22<sup>nd</sup>

**Safety Protocols During Covid-19:** Our priority is the safety of our vendors and our farmers' market community. We will work with state and local officials to create a safe place for vendors, consumers and the local community and will follow all guidelines issued by the CDC and other relevant government agencies concerning the Covid-19 pandemic. All vendors are expected to follow all safety protocols put in place by the Market Manager. Any vendors that do not follow safety protocols will be asked to leave the market.

**Market Hours:** The market is open every Friday from 1-6 pm, June 4 – October 22, 2021. All vendors must arrive early enough to market to be ready to sell when the market opens and must stay to the close of the market. The market opens with the ring of a bell, and vendors may not sell anything prior to the ringing of the opening bell. The market has a soft closing, meaning vendors may still sell to customers while packing up, but packing up must start at 6pm. Vendors may not leave market early (even if they are sold out), without the permission of the Market Manager.

**Attendance:** Please give the Market Manager (Susan: 774-400-7277 texting is fine too) at least 24 hours advanced notice for necessary absences. Exceptions may be made for emergencies. There are no market fee refunds for cancellations.

**Permits and licensing:** All vendors selling food products must comply with state and local Board of Health (BOH) regulations and must obtain a permit from the Town of Dartmouth Health Department upon acceptance to the DFM. It is the responsibility of each vendor to ensure they have all of the applicable federal, state and local licenses, sales permits, and sales tax information. **All relevant permits are to be kept on hand at the market.** Vendors with documentation not current will not be permitted to set-up.

**Liability Insurance:** All food vendors must carry their own general liability insurance, and must list Dartmouth Farmers' Market LLC as additionally insured. Please email or send the Market Manager (info@dartmouthfarmersmarket.com) your certificate of insurance with the market listed as additionally insured. The insurance purchased by DFM does not protect individual vendors, and DFM will assume no liability for loss or injury caused by products sold by any vendor.

**Market Fees -** All market fees must be paid in full at the start of the market season. Vendors attending on a weekly basis must pay their fee at the start of each market. Failure to pay on time will lead to suspension from the market until payment is received. Hardship payment plans may be accepted with the approval of the Market Manager provided the vendor contacts management prior to the due date.

The fee for the full season (21 weeks; June - October) is \$315 per 10' x 10' space. You can also sign up for a half season (10 weeks; e.g., biweekly or select Fridays) at \$170 for the half season. If you wish to attend individual markets, the fee is \$25/market. There are no refunds for canceled markets (due to weather) or markets that you miss. Checks should be made out to Dartmouth Farmers' Market and sent to Susan Murray, 644 Elm St., Dartmouth, MA 02748. Checks returned for insufficient funds will be charged a \$35 fee.

**Signage/Labels:** Each vendor space shall be identified with the farm or business name, and all prices clearly marked for each item. Ingredient lists for products should be available and all bakers and food producers should list allergens. Any items sourced from another farm/producer should be properly labeled with the farm/business name and location (see sourcing rules below).

**Product Sourcing:** DFM is a producer only market. Vendors must produce or grow the majority of what they are selling. Any product bought for resale must be locally grown/produced (we define local as Massachusetts and Rhode Island) and you must label the product with the name and location of the source (farm/producer). An example is if you sell strawberries from another farm you need to label the strawberries with the name and location of that farm, so consumers know where the product actually comes from. This is not only a requirement of DFM, but is required by the Food Safety Modernization Act, which is enforced by MDAR in collaboration with the FDA. DFM does NOT allow produce bought in from wholesalers. You can only resale produce bought from the farm that grew that produce.

Items not commercially produced/available locally (i.e., olive oil) may be allowed at the market at the discretion of the Market Manager. Products from other New England states- NH, CT, ME, VT- products will be considered on a case-by-case basis. Please discuss with the Market Manager first for approval.

**\*\*Repeated failure to label food/products that are not grown or produced by a vendor or not having proper price and signage will result in a written warning. Buying and reselling food that is not locally grown (locally grown = grown in Massachusetts or Rhode Island) will result in a written warning. If you receive 3 written warnings, you will not be allowed to return to the market for the season and you will not be refunded your remaining market fee.**

**Scales:** Scales utilized at the market must be inspected and sealed annually by a Sealer of Weights and Measurements.

**Assigned Space & Tents:** Tents are required at all times for participation at the Dartmouth Farmers Market. Vendors must set up and stay within the confines of their allotted 10' x 10' space(s) except when otherwise directed by the Market Manager. A space will be assigned to each vendor at the beginning of the season; however, the market reserves the right to move a vendor from their assigned location for any reason. All vendors must secure their tent with weights/stakes with each leg being individually secured. In the event of dangerous high winds, the market manager may request that tents be taken down for safety reasons. Each vendor is responsible for setting up and breaking down their own tent and display. Each vendor is responsible for keeping their area clean and removing all trash at the end of the market.

**Booth Sharing:** Sharing booths is only allowed with permission of the Market Manager.

**Extreme Weather:** The Dartmouth Farmers' Market is rain or shine and only cancels in extreme weather conditions. All vendors are expected to attend market as usual unless notified by the market manager in advance of market opening. In the rare event of market cancellation vendors will be informed via email and/or text. Vendors cannot setup individually once a market has been officially cancelled.

**Indemnification:** Upon submitting this application, Vendors agree to indemnify and hold harmless the Dartmouth Farmers' Market, and their officers, agents and employees from and against all liabilities,

loss, injuries, damages, and claims arising out of or related in any way to Vendor's participation in the Dartmouth Farmers' Market.

**Following the rules/Behavior:** All vendors must follow the above stated rules and the directions of the Market Manager while at the market. Each vendor is expected to have a collegial relationship with all of our vendors and be courteous to the general public. DFM has ZERO tolerance for discrimination and/or harassment based on race, color, religion, national origin, sex, age, social status, mental or physical disability, gender identity, or sexual orientation.

If a problem should arise the Market Manager should be notified immediately so the situation is address appropriately. The market manager has the right to ask any vendor that does not abide by these rules to leave the market for that day and/or the remainder of the season if the infraction is not resolved.